



**2018 Tax Organizer  
For Farms and Agriculture  
Phone: 850-995-5000  
Fax 850-994-4522  
Email: [staff@durstjordan.com](mailto:staff@durstjordan.com)**

**Durst Jordan, CPA, P.A.**  
**2018 Tax Organizer**

<b>Sources of Income</b>	<b>Check if Applicable (✓)</b>
Copies of Bank Statements or Accounting Ledgers for Business Accounts  OR:  Electronic or paper copy of Quickbooks, Quicken, Money, Excel files containing 2018 income	
Forms 1099	
Any business income not included in the ledger or bank statements	
Other (Please Describe)	
Did you receive any income or incur any expense not included in this organizer?  If yes, please describe:	
<b>Deductions</b>	
<b><i>Due to the Affordable Care Act, you are required to report health insurance benefits paid for more than 2% owners. Please let us know if this applies.</i></b>	
Bank Statements or Check Registers for business expenses	
Receipts not included in the check register (cash receipts)	
Mileage logs or fuel receipts	
Detail of assets purchased and disposed of in 2018	
Charitable contributions on behalf of business	
Payroll Registers or year-end payroll reports from processors	
Other (See Attached)	

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<b>Expense Category</b>	<b>Amount</b>
Accounting	
Advertising	
Amortization	
Automobile and Truck Expense: Fuel Insurance Oil Repairs	
Bank Charges	
Commissions	
Computer Services and Supplies	
Custom Hire Work	
Dues and Subscriptions	
Equipment Rent	
Feed	
Fertilizer	
Fuel for Equipment	
Insurance	
Land Rent	
Legal and Professional	
Meals	
Miscellaneous	
Office Expense	
Licenses and Fees	

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Postage	
Printing	
Repair and Maintenance	
Seed and Plant	
Supplies	
Taxes and Licenses	
Telephone	
Tools	
Travel	
Uniforms	
Utilities	
Veterinary and Breeding	
Other:	

**Please feel free to drop off your tax forms, documents and completed organizer during office hours. You do not need an appointment to drop off documents listed within this organizer. If you would like to schedule an appointment with one of our CPAs, please call the office.**